

Port of Tacoma Request for Proposal # 069962
Beverage/Coffee Service
Addendum

Dated on 8/5/14

The following is additional information regarding **Request for Proposal (RFP) #069962**, titled **Beverage/Coffee Service** released on 7/25/14. **The due date and time for responses remains as 8/11/2014 @ 4:00PM** (Pacific). This addendum includes both questions from prospective bidders and the Port's answers, and revisions to the RFP. This addendum is hereby made part of the RFP and therefore, the information contained herein shall be taken into consideration when preparing and submitting a proposal.

Item #	Date Received	Date Answered	Vendor's Question	Port's Answer	RFP Revisions
1	7/30/14	8/5/14	What a Coffee Mate brewer?	This is simply an off the shelf coffee maker that is Port owned.	
2	7/30/14	8/5/14	The reason for this question is that on your cover letter for the bid it is stated that the annual spend is \$28,000. Our <u>cost</u> for the quantities listed for the <u>coffee only</u> is more than \$28,000 per year, and that is before we add any mark-up, or add any of the other items. Is this correct?	It is incorrect.	RFP 069962 Page 1, Section 1, 2 nd paragraph, last sentence is updated to read: The current service contract has an annual spend of approximately \$48,000 per year.
3	7/30/14	8/5/14	One issue I would like verification on is that the quantities are as listed. For example, the 18527 SBC Espresso Bean 4/5# shows usage of 48. As written this means 960 pounds. Also, at Security-3600 Port of Tacoma Road 18524 SBC Level 3 4/18/2oz has a quantity of 81. The case count on this is there are 4 boxes each containing 18 2 ounce packets of coffee which equates to 324 boxes containing 18 bags of coffee which seems kind of high.	Our current vendor provided the consumption data and manages the inventory.	

Port of Tacoma Request for Proposal # 069962
Beverage/Coffee Service
Addendum

Dated on 8/5/14

4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					